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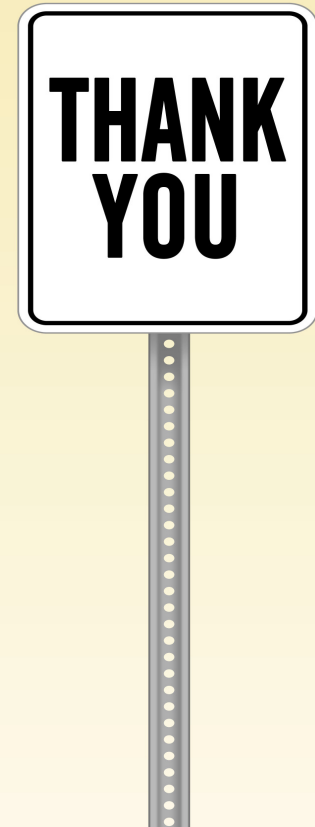
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## DISCLAIMER

The information contained in this document is intended to provide basic guidance on matters regarding the City of Columbia Zoning Ordinance. This information is only intended for explanatory purposes and should not be used for actual interpretation of the Zoning Ordinance. If you would like more information, please consult the Grants and Planning Department at 931-560-1560

## City of Columbia Sign Ordinance Provisions for Election Signage



Help us keep our City beautiful  
by reducing sign clutter

# Provisions for Temporary Election Signage

## **Election Signs: Important to You and the City, Too.**

When one looks at the City of Columbia Sign Ordinance, they will invariably come across the term “temporary sign”. The term itself includes a very broad definition. These signs can be constructed of many different materials. They can bear many different messages. But in all instances, our ordinance bestows certain requirements to the placement, number, and size of such signs.

As is the case in any city, these signs are common in Columbia. Some advertise real estate, others advertise seasonal events and sales. But one particular sign that becomes prevalent at certain times is election signage. This signage typically advertises a candidate seeking election to a publicly-held office. This type of signage is important to the candidate. And it is important to the City. Here are the steps and guidelines to insure their proper use.

## **How to Properly Install Election Signs**

### *Step One: Talk to City Staff*

Temporary signs are regulated differently for each zoning class. Some classes, like residential zones, require smaller signage. Other classes, like General Commercial zones, allow larger signage. So the first step in the process is to discuss the regulations with City staff and determine the zoning requirements for each area you wish to install signage.

### *Step Two: Keep This Brochure!*

The right-hand column of this brochure provides a pocket reference for the standards regulating temporary signage. Keep it with you and refer to it often prior to installing more signage. Doing so can prevent future noncompliance issues.

### *Step Three: Remove signage afterwards*

Once the election is over, remember to remove your signage. Doing so will help keep Columbia beautiful and free of sign clutter.

## **Election Sign Regulations**

### In Residential Zones

Up to three (3) temporary free-standing signs are allowed per residential lot. Such signs are limited to six (6) square feet per sign face with two sign faces per sign and a maximum height of four (4) feet.

### In OCL, CSO, and MRC Zones

Up to three (3) temporary free-standing signs are allowed per lot. Such signs are limited to six (6) square feet per sign face with two sign faces per sign and a maximum height of four (4) feet.

### In All Other Zones

Up to three (3) temporary free-standing signs are allowed per lot. Such signs are limited to sixteen (16) square feet per sign face with two sign faces per sign and a maximum height of eight (8) feet.