

AGENDA



**December 15, 2011
6:30 P.M.**

**City Hall Council Chambers
707 North Main Street
Columbia, TN 38401
Phone: 931-560-1510**

*City of Columbia
City Council
Regular Meeting*

**Dean Dickey, Mayor
Wayne Kennedy, Vice Mayor
Council Member Carl McCullen, Ward 1
Council Member Debbie Matthews, Ward 2
Council Member Christa Martin, Ward 3
Council Member Mike Greene, Ward 4
Council Member Susan Stephenson, Ward 5**

**Paul C. Boyer, Jr., City Manager
C. Tim Tisher, City Attorney
Betty R. Modrall, City Recorder
Liz Bermudez, Recording Secretary**

The City Council of the City of Columbia welcomes your presence and participation at this meeting. If you wish to address Council regarding any item on the Agenda, you may do so by getting the attention of the presiding officer. Once recognized, you may then come to the podium and state your name and address. If the item of interest does not appear on the Agenda, you are welcome to speak under "Public Comments" (Section 12) of the Agenda. Anyone requesting accommodations due to disabilities should contact the ADA Coordinator, Connie Etzkin, at 931-560-1570 prior to the meeting.

PUBLIC HEARINGS

1. PUBLIC HEARING ON ORDINANCE NO. 3896 – ORDINANCE TO APPROVE THE BOULEVARD 2050 & TOMORROW, JAMES CAMPBELL BOULEVARD STRATEGIC CORRIDOR MASTER PLAN - WARD 1, 2, 3 AND 4 – GRANTS AND PLANNING DEPARTMENT.

RECOMMENDATION: Conduct the Public Hearing.

INFORMATION: In 2010, the Council selected the James Campbell Corridor as a top priority within the City’s Strategic Plan, indicating that a revitalization strategy must be created to guide future change. In the same year, the US Department of Housing and Urban Development selected Columbia as one of 62 cities to receive funding under the Partnership for Sustainable Communities initiative specifically for this planning effort. In the months since that time, the City has secured funding from the grant program, selected consultants to assist in the effort, and successfully administered a community-driven process to develop a new vision for the corridor. This vision has been developed through a combination of public input and technical analysis and highlighted by the sixteen public meetings held from July to September. The result of the work is found in The Boulevard 2050 plan. This plan is written to define the vision created through the process. This vision will provide the framework for implementation strategies developed over the next several months and will also serve as the foundation for future grant proposals as the City seeks additional funding for the Corridor.

The Planning Commission approved the plan on October 31, 2011.

2. PUBLIC HEARING ON ORDINANCE NO. 3897 – ORDINANCE TO REVISE THE FIVE WARDS OF THE CITY OF COLUMBIA, TENNESSEE, BASED ON THE 2010 CENSUS – WARDS 1, 2, 3, 4 AND 5 – GRANTS AND PLANNING DEPARTMENT.

RECOMMENDATION: Conduct the Public Hearing.

INFORMATION: After the 2010 Census was conducted, the population ratio for districts within the corporate limits of the City of Columbia, Tennessee was altered. Due to this fact and pursuant to Section 1.06 of the Charter of the City of Columbia, the boundaries of the five existing wards

need to be revised. A revised map has been completed per the request of the City Council.

REGULAR MEETING

- 1. CALL TO ORDER/ROLL CALL.**
- 2. INVOCATION BY CHARLES BLYTHE, PASTOR, FIRST ASSEMBLY OF GOD CHURCH.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF AGENDA.**
- 5. PRESENTATIONS.**

5.1 QUARTERLY PRESENTATION BY BRANDOM GENDELBACH, PRESIDENT, MAURY COUNTY CHAMBER AND ECONOMIC ALLIANCE.

5.2 PRESENTATION TO CITY COUNCIL FOR PHASE II OF THE HIGHWAY 31 CORRIDOR TRAFFIC STUDY PREPARED BY WILBUR SMITH ASSOCIATES – WARD 5 – ENGINEERING DEPARTMENT.

- 6. ORGANIZATIONAL BUSINESS.**

6.1 MINUTES OF THE CITY OF COLUMBIA REGULAR COUNCIL MEETING OF DECEMBER 1, 2011.

ATTACHMENTS: Minutes.

6.2 ELECTION OF A PERSON TO FILL THE EXPIRED TERM ON THE CITY OF COLUMBIA CIVIL SERVICE BOARD. THE APPOINTMENT WILL BE A SIX YEAR TERM.

- 7. CONSENT AGENDA.**

7.1 DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2011 IN THE AMOUNT OF \$4,537,370.63 – FINANCE DEPARTMENT.

ATTACHMENTS: Disbursements.

7.2 ACCEPTANCE OF THE CITY OF COLUMBIA COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2011 – FINANCE DEPARTMENT.

RECOMMENDATION: Accept the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2011.

INFORMATION: In May 2011, the City Council awarded a bid for auditing services to Yeary, Howell & Associates for one year with a provision for renewal for two subsequent years. The firm performs the City's annual audit and assists in preparation of the Comprehensive Annual Financial Report (CAFR).

The audit process went smoothly again this year, with City staff continuing to prepare as much information as possible (financial schedules, spreadsheets, etc.) in an attempt to expedite the audit process and reduce billing costs to the City. Once final payment has been made to Yeary, Howell & Associates, a report on costs for the most recent audit in comparison to prior fiscal years will be forwarded to the City Council. In accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and OMB Circular A-133, *Audits of States, Local Governments & Non-Profit Organizations*, additional services and testing were required and performed in conjunction with over \$1.5 million in expenditures from the Riverwalk grant.

Last year, the City applied for and received its twelfth consecutive "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association (GFOA) of the United States and Canada. The Certificate of Achievement is valid for one year only. At the time the award was presented, GFOA also made recommendations for enhancements to future reports. We have addressed all issues presented by GFOA and plan to apply for the award for the FY 2010-11 financial report with the belief that we continue to meet program requirements.

ATTACHMENTS: Copy of City of Columbia Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011.

7.3 AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER REQUEST #1 FOR THE SAFE ROUTES TO SCHOOL PROJECT – WARD 1 – ENGINEERING DEPARTMENT.

RECOMMENDATION: Approval.

INFORMATION: The Safe Routes to School Project was approved by City Council in August 2008. TDOT is requesting a change order as a paperwork adjustment that would satisfy any future audit on this project. The change order guarantees that Sessions Paving is performing at least 30% of the work outside of the signalization cost. The line item in the contract is the same cost, therefore the contract amount does not change nor does the contract completion date.

The Engineering Department recommends approval for this request as per TDOT's request.

ATTACHMENTS: Change Order; Itemized List and Cost for Traffic Signal Installation.

7.4 AUTHORIZATION TO DISPOSE OF SURPLUS CITY PROPERTY – FINANCE DEPARTMENT.

RECOMMENDATION: Authorize purchasing agent to dispose of listed surplus items.

INFORMATION: Certain city owned property has been identified as surplus. Having considered possible interdepartmental transfers, it is requested the property be declared surplus and available for sale or disposal by the purchasing agent in a manner consistent with the purchasing manual and in the best interest of the City of Columbia.

ATTACHMENTS: List of Surplus Property.

7.5 AUTHORIZE ACCEPTANCE AND EXECUTION OF GRANT CONTRACT BETWEEN THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION AND THE CITY OF COLUMBIA FOR THE BEAR CREEK PIKE GATEWAY ROADSCAPES PROJECT AND RELATED TRANSFER OF FUNDS – WARD 5 – GRANTS AND PLANNING DEPARTMENT.

RECOMMENDATION: Approval.

INFORMATION: On September 16, 2010 the City Council approved Resolution No. 10-52 authorizing the application for a Tennessee Roadscapes

Committee grant from the Tennessee Department of Transportation. The City of Columbia has successfully been awarded a \$73,200 grant to increase beautification of the gateway along the I-65 and Bear Creek Pike interchange. The upgrades will assist in creating a visually pleasing and unique setting for the nearly 24,000 vehicles that travel through this area every day. The project will encompass plentiful landscaping along with updated City of Columbia monument style signage.

With approval of this grant contract, the City Council also commits \$18,300 in matching funds. The required 20% cash match will be combined with the grant award for a total estimated project cost of \$91,500. Matching funds will be transferred from General Government-Reserves.

ATTACHMENTS: Grant Contract; Area Diagram; Signage Diagram.

CERTIFICATION: The Finance Director certifies that \$18,300 is budgeted and unencumbered within General Government Reserves to transfer to the Capital Projects Fund for grant matching. After transfer, the available balance in the reserve account will be \$39,200.

7.6 CONSIDER CHANGE ORDER NUMBER: 002 WITH PAUL VARNEY CONSTRUCTION FOR THE FARMERS MARKET PROJECT AND AUTHORIZE RELATED TRANSFER OF FUNDS – WARD 5 – ENGINEERING DEPARTMENT.

RECOMMENDATION: Approve Change Order Number: 002 and authorize related transfer of funds.

INFORMATION: The Farmers Market Project was approved by City Council in August 2011. This change order is for excavation of material that did not pass proof roll at the Farmers Market site. This includes 11 loads of surge, 2 loads of pug, and excavation and haul off of 18 loads of unsuitable material.

The original contract price was for \$205,600 and this change order will increase the contract to \$211,860.

The Engineering Department recommends approval for this change order. Funds for this change order will be taken from General Government Reserves and transferred to the Capital Projects Fund.

ATTACHMENTS: Change Order Number: 002.

CERTIFICATION: The Finance Director certifies that \$6,260 is budgeted and available for transfer to the Capital Projects Fund from General Government Reserves. After transfer, the balance in the reserve account will be \$32,940.

8. ADMINISTRATION.

9. RESOLUTIONS.

9.1 RESOLUTION NO. 11-76 – A RESOLUTION REQUESTING ACCEPTANCE OF FRED’S DEPARTMENT STORE’S DONATION IN THE AMOUNT OF \$550.78 TO BE USED FOR THE FIRE DEPARTMENT PUBLIC EDUCATION PROGRAM – FIRE DEPARTMENT.

RECOMMENDATION: Approval.

INFORMATION: Fred’s Department Store of Columbia, Tennessee is donating to the City of Columbia Fire Department a check in the amount of \$550.78. The Fire Department will use the funds for their public education program.

ATTACHMENT: Resolution No. 11-76.

9.2 RESOLUTION NO. 11-78 – TAX CORRECTIONS – CITY RECORDER’S OFFICE.

RECOMMENDATION: Approval.

INFORMATION: The City Recorder is presenting tax corrections through 11-29-11 for Council consideration as submitted by Maury County Chancery Court and City Attorney, Tim Tisher.

ATTACHMENTS: Resolution No. 11-78; Tax Corrections.

9.3 RESOLUTION NO. 11-79 – A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF THE STREETS WITHIN THE DEDICATED RIGHT-OF-WAY IN WYNDHAM PARK ESTATES IN THE CITY OF COLUMBIA, TENNESSEE – WARD 1 – ENGINEERING DEPARTMENT.

RECOMMENDATION: Approval.

INFORMATION: This Resolution refers to acceptance of the streets within the dedicated right-of-way in Wyndham Park Estates. The Engineering Department has made inspections and recommends acceptance of the streets and drainage.

The City of Columbia will maintain for one year a maintenance Letter of Credit for Wyndham Park Estates.

ATTACHMENTS: Resolution No. 11-79; Letter; Map.

9.4 RESOLUTION NO. 11-80 – A RESOLUTION TO ACCEPT 25 COMFORT BEAR STUFFED ANIMALS FOR COLUMBIA FIRE DEPARTMENT TO DISTRIBUTE TO CHILDREN AT INCIDENT SCENES – FIRE DEPARTMENT.

RECOMMENDATION: Council is requested to authorize acceptance of this donation.

INFORMATION: Linda Frye with Spring Meadows Church of Christ, Spring Hill, Tennessee, asked the Columbia Fire Department to accept a donation of 25 handmade comfort bear stuffed animals to distribute to children at incident scenes.

The comfort bears are new and handmade by church members. The 25 completed bears are valued at \$12 each for a total donation of \$300.

ATTACHMENT: Resolution No. 11-80.

10. ORDINANCES.

10.1 3RD CONSIDERATION OF ORDINANCE NO. 3896 – ORDINANCE TO APPROVE THE BOULEVARD 2050 & TOMORROW, JAMES CAMPBELL BOULEVARD STRATEGIC CORRIDOR MASTER PLAN - WARD 1, 2, 3 AND 4 – GRANTS AND PLANNING DEPARTMENT.

RECOMMENDATION: Approve Ordinance No. 3896 on third consideration.

INFORMATION: In 2010, the Council selected the James Campbell Corridor as a top priority within the City’s Strategic Plan, indicating that a revitalization strategy must be created to guide future change. In the same year, the US Department of Housing and Urban Development selected Columbia as one of 62 cities to receive funding under the Partnership for Sustainable Communities initiative specifically for this planning effort. In the months since that time, the City has secured funding from the grant program, selected consultants to assist in the effort, and successfully administered a community-driven process to develop a new vision for the corridor. This vision has been developed through a combination of public input and technical analysis and highlighted by the sixteen public meetings held from July to September. The result of the work is found in The Boulevard 2050 plan. This plan is written to define the vision created through the process. This vision will provide the framework for implementation strategies developed over the next several months and will also serve as the foundation for future grant proposals as the City seeks additional funding for the Corridor.

ATTACHMENTS: Ordinance No. 3896; Master Plan (This plan was distributed at the November 3, 2011 Council Meeting.).

10.2 3RD CONSIDERATION OF ORDINANCE NO. 3897 – ORDINANCE TO REVISE THE FIVE WARDS OF THE CITY OF COLUMBIA, TENNESSEE, BASED ON THE 2010 CENSUS - WARD 1, 2, 3, 4 AND 5 – GRANTS AND PLANNING DEPARTMENT.

RECOMMENDATION: Approve Ordinance No. 3897 on third consideration.

INFORMATION: After the 2010 Census was conducted, the population ratio for districts within the corporate limits of the City of Columbia, Tennessee was altered. Due to this fact and pursuant to Section 1.06 of the

Charter of the City of Columbia, the boundaries of the five existing wards need to be revised.

Maps are attached showing the new boundaries for each ward. Also included is the demographic report showing the results of the change.

ATTACHMENTS: Ordinance No. 3897; Maps of Wards; Demographic Report.

- 11. OTHER BUSINESS.**
- 12. PUBLIC COMMENTS.**
- 13. EXECUTIVE SESSION.**
- 14. ADJOURNMENT.**