

FILING A COMPLAINT AGAINST A COLUMBIA POLICE DEPARTMENT EMPLOYEE

Who can make a complaint?

The Columbia Police Department's policy is to investigate all complaints against the department or its employees. Complaints will be accepted from an individual whether in person, by mail, or by telephone, this ensures the integrity of the department and protects the rights and interest of both citizens and departmental employees.

The Complaint Process:

- By going to Police Headquarters and asking to speak with a supervisor.
- By contacting the Asst. Chief of Police's Office at (931) 380-2716.
- By writing a letter to the Asst. Chief of Police
Columbia Police Department
800 Westover Drive
Columbia, TN 38401
- By completing a Citizens Complaint Form. The form is available at Police Headquarters or by mail if requested.

Please include as much of the following information as you can remember when filing a complaint:

- Date, time, and location of the incident.
- Name(s) and badge number(s) of the member(s) involved.
- Names, addresses, and telephone numbers of any witnesses.
- Circumstances of the incident.