



THE ART GALLERY AT CITY HALL

EXHIBIT GUIDELINES

The Art Gallery at the City of Columbia is pleased to display a summer gallery of local art called "Summer Vibes" ranging from all ages, talent levels, and mediums. This art gallery provides a fun, safe way for the community to view local artists' work while supporting our local community. If you live in Columbia or Maury County and would like to have your art exhibited at City Hall, please review these guidelines.

Rules, Guidelines and Instructions for Submissions

1. Residents of Columbia and Maury County are invited to exhibit. All submissions must be appropriate for the public and viewable by all ages. The City of Columbia has the right to refuse to display any artwork deemed controversial or inappropriate.
2. Artwork can be delivered to City Hall, 700 North Garden Street, between June 3, 2020 – August 1, 2020. A box will be provided in the lobby of City Hall to submit artwork. Each piece of art must have the name, address, phone and email of the artist, the name of the piece (optional), and the medium. A SIGNED copy of these guidelines MUST accompany the artwork. The artist's name and medium will be displayed along with the piece. Children under 18 will be identified by first name and last initial only.
3. Acceptable artwork includes photography, paintings, drawings, digital, fabric art, chalk, ink, and pastel. The Art Gallery at City Hall cannot accommodate sculptures or large scale pieces.
4. Art must be no larger than 18" x 24" inches and must be able to be hung on an art exhibit rail system.
5. Artist maintains copyright.
6. Artwork displayed will not be for sale.
7. Works determined to be a safety hazard (i.e. sharp edges, etc.) or that could cause damage to any physical aspect will not be accepted.
8. All art pieces are submitted at the owner's risk – the City of Columbia is not responsible for any loss or damage to submitted artwork.
9. The number of pieces displayed at one given time will depend on the space available. If numerous entries, art will be transitioned throughout the exhibition time period.
10. Artists must pick-up art by September 1, 2020 or the art will be disposed of.
11. By delivering your art in person and signing below, you consent to have it publicly displayed in the lobby of City Hall for the duration of the exhibit. You also consent to have your artwork featured on the City's social media platforms, promoting the summer gallery exhibit.

ARTIST NAME _____
ADDRESS _____
CITY, STATE ZIP _____
PHONE _____

SIGNATURE _____
DATE _____
NAME OF THE PIECE _____
EMAIL _____